

EMPLOYER'S REQUEST FOR WPONLINE SERVICES THROUGH FILMO
(Malaysians / Others) WP New | WP Renewals | Temp WP | WP Cancellation | Industrial Class.

Please use this form to transmit your data via fax to 65- 63374730 or email filmo.com@gmail.com

1. Employer's fax number Employer landline number.....	
2. Name of Company.....	
3. Name of contact person.....	
4. Mobile Phone number of contact person.....	
5. Company's CPF levy account number is Fax ACRA biz profile & NEA licence for F&B firms & Public Entertainment Licence for Artistse Fax Factory Licence for Mfg or Marine firms	
6. Worker's name as in passport	
7. Worker's passport number (pls fax a copy)	
8. Worker's passport expiry date.....	
9.a. Malaysian new I.C. number (scan copy-front/back).....	
9.b. Malaysian old I.C. number (at the back of I.C.).....	
10. Worker is a Malaysian of which Malaysian State.....	
11. Colour of Malaysian I.C. (blue = citizen or pink = pr).....	
12. Marital status 13a.Race..... 13b.Sex..... 13c.Religion of worker.....	
14. Date & place of birth of worker.....	
15. Work Permit number of worker if known.....	
16. For WP renewal provide renewal ref no. here.....	
17. Only If worker is married to Singaporean or SPR.....	
17a Spouse's name if SPR or SC.....	
17b Spouse's Singapore NRIC.....	
17c SPR Spouse's Passport number & expiry.....	
17d Date & place of Marriage.....	
Please fax copy of marriage cert	
18. Job title of worker	19b + Fixed Monthly Food Allowance?.....
19. Monthly Basic Salary of worker	19c Deduct Monthly Housing Allowance?.....
19a + Fixed Monthly Housing Allowance?.....	19d Deduct Monthly Food Allowance?.....
20. Highest Educational attainment SPM, STPM, O, A, Diploma, Degree State number of credit passes for O & A levels (fax copy SPM STPM "O" "A" Cert or Degree)	No. of O levels
21. Immigrations IMM27 White Card number 21a Arrival date as stamped in passport 21b Number of days allowed to stay in Singapore (required for Temp WP & E Issue of WP)	21..... 21a..... 21b..... (fax copy of front/back white card IMM27) ..
22. Worker's residential address in Singapore
23. Workmen's Injury Compensation Insurance Compulsory: Name of Insurer: Policy Number:	(to cover both locals & foreigners) Policy Commencement date: Policy expiry date:
24. Medical Insurance Compulsory: for foreign workers Name of Insurer: Policy Number:	(to cover all foreign workers on WP & SPass) Policy Commencement date: Policy expiry date:
25. Employer's Email Address	

From: Employer as named above To: Filmo Communications Pte Ltd. EA Lic 97C2811 Fax 65- 63374730 or email: filmo@filmo.com. 1 Sophia Rd #01-34 Peace Centre, Singapore 228149

Please render us the above services at these fees : WP renewal with e-issuance S\$80. WP Cancellation \$30. WP new application only (Malaysians \$80 or non Malaysians/others TBA) + MOM charge \$20 + E-issue \$20 + Address update + WCI & Medical Insurance update = E-issuance only \$50. Medical Exam if required S\$60 normal (3 working days) or \$90 urgent (next working day result). Employer to provide for Security Bond for non Malaysians. Employer hereby give permission to Agent to check Company's WP Dependency ratio. Employer will give [Authorisation to Agency to apply](#) or [Authorisation to cancel](#) WP where such transactions are requested and, to apply for Industrial Classification from MOM for 1st timer Companies @\$10 which take 1-2 days and to pay S\$8 to get copy of ACRA Business Profile (if required). For fingerprinting & digital photo worker have to go to MOM Work Permit Service Centre in Tanjong Pagar in person. If above worker is recruited through Filmo, Employer agrees to pay to Filmo a recruitment service fee to be mutually agreed upon

Authorised Signature & Date & Company's Stamp of Above Stated Employer