

**EMPLOYER'S REQUEST FOR MOM WPONLINE SERVICES THROUGH FILMO**  
 WP New | WP Renewals | Temp WP | WP Performing Artistse | WP Misc | Ind. Class.

Please use this form to transmit your data via fax to 65-6 4 6 7 7 8 0 0 or 63388981. Consult Steve Say – Filmo Communications Pte Ltd , 1 Sophia Rd # 02-16 Peace Centre Singapore 228149 for advice on Work Pass matters @65-9 8 3 6 5 4 8 6 or email [filmo@filmo.com](mailto:filmo@filmo.com) if you want us to email you a doc. file

1. From fax number	1. ....
2. Name of Company	2 .....
3. Name of contact person	3.....
4. Phone number of contact person	4 .....
5. My Company's CPF levy account number is Fax ACRA biz profile & NEA licence for F&B firms & Public Entertainment Licence for Artistse.	CPF# 1 <sup>st</sup> timer employer to fax 1 cpf Statement Fax Factory Licence for Mfg / Marine firms
6. Worker's name as in passport	6.....
7. Worker's passport number (pls fax a copy)	7.....
8. Worker's passport expiry date	8.....
9. Malaysian new I.C. number (pls fax a copy)	9.....
10. Malaysian old I.C. number	10.....
11. Colour of Malaysian I.C. (blue or pink)	11.....
12. Marital status	12.....
13. Race / Sex / Religion of worker	13.....
14. Date & place of birth of worker	14.....
15. Work Permit number of worker if known	15.....
16. For WP renewal provide renewal ref no. here	16.....
17. (Only If worker is married to Singaporean or SPR)	Please fax copy of marriage cert
17a Spouse's name	17a.....
17b Spouse's Singapore NRIC	17b.....
17c SPR Spouse's Passport number & expiry	17c.....
17d Date & place of Marriage	17d.....
18. Job title of worker	18.....
19. Monthly Salary of worker	19.....
20. Highest Educational attainment SPM, STPM, O, A, Diploma, Degree State number of credit passes for O & A levels (fax copy SPM STPM "O" "A" Cert or Degree)	..... ..... ..... .....
21. Immigrations IMM27 White Card number	21.....
21a Arrival date as stamped in passport	21a.....
21b Number of days allowed to stay in Singapore (required for Temp WP & E Issue of WP)	21b..... ... (fax copy of front/back white card IMM27) ..
22. Worker's residential address in Singapore	..... .....
23. Workmen's Compensation Insurance Compulsory: Name of Insurer: Policy Number:	(cover both locals & foreigners) Policy Commencement date: Policy expiry date:
24. Medical Insurance Compulsory: for foreign workers Name of Insurer: Policy Number:	(cover all your foreign workers on WP) Policy Commencement date: Policy expiry date:

From: Employer as named above To: Steve Say – Filmo Communications Pte Ltd Fax 6 4 6 7 7 8 0 0  
 Please render us the above services at these fees : WP renewal S\$28. WP new application + MOM charge = S\$38 E-issue + Address update + WCI & Medi Ins. = S\$6 Medical Exam S\$60 normal or \$80 urgent (if required). Employer hereby give permission to Agent to check Company's WP Dependency ratio.

Free (as part of pkg fees) for getting Industrial Classification from MOM for 1<sup>st</sup> timer Companies which take 2 days. S\$8 to get copy of ACRA Business Profile. For fingerprinting & digital photo worker have to go to MOM Work Permit Service Centre in Tanjong Pagar in person.

Employers may advertise job vacancies free of charge at <http://www.filmo.com/jobpost.htm> We also assist in EP & S Pass Applications 1- 7 working days approval <http://www.filmo.com/eonline.htm>